

CONTINUING EDUCATION & PROFESSIONAL DEVELOPMENT



**CONTINUING EDUCATION
&
PROFESSIONAL DEVELOPMENT**

COURSE INFORMATION BOOKLET

2011

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General Info

Enrolment Form



First Response Australia (FRA) is the new standard in emergency medical response for industries and communities in regional, remote and urban areas.

First Response Australia has delivered community and industry first aid and emergency care programs for a number of years. After intensive and widespread consultation with industry as diverse as mining, aquatics, aviation and marine and the Royal Flying Doctor Service, First Response Australia has further developed programs to include occupational emergency care and emergency medical response.

Is it any wonder that as a Registered Training Organisation, FRA is able to offer high quality continuing education and professional development to the mining, tourism/adventure/recreation, aviation, fire & rescue and maritime industries as well as conduct workshops and seminars on current and important issues in these sectors?

Director's Message

"Whether seventy or sixteen, there is in every being's heart the love of wonder.....the unfailing childlike appetite for what next and the joy and game of life....." Anon

Would this statement be a description of you? At First Response Australia, trainers and participants in continuing education and professional development programs have much to share. From varied professional, cultural and age backgrounds, they bring with them a potpourri of unique experiences that blend to create a learning environment rich and potent in its differences. On behalf of First Response Australia, I invite you to be part of the continuing education and professional development programs, to cast aside your doubts of "Can I?" or "Should I?" In taking the first step, you are well on your way to the next. I invite you to celebrate the philosophy of continuing education, for no one is ever too young or too old to learn. Indeed, it is this love of learning that is the essence of our being.

You can select from the range of continuing education and professional development opportunities contained in this booklet. There is detailed information about each one contained in the booklet and an application form to complete and send in if you wish to participate in one or more of the programs. If the information provided is not enough please do not hesitate to contact myself or members of my staff who can assist you on:

Phone: **07 4032 2444**
Email: **admin@firstresponseaustralia.com.au**

*Charles Makray
Managing Director*

Continuing Education & Professional Development

Continuing Education is accredited and non-accredited training programs designed for workers and volunteers in first aid, occupational emergency care and emergency medical response programs. Courses are flexible to accommodate worker's needs and constraints. On successful completion of units of competency contained in an accredited program participants are awarded a nationally recognised qualification. If attending non-accredited continuing education participants are awarded a Statement of Attendance.

Professional development workshops and seminars are available to enhance your current knowledge and skills.

First Response Australia can customise training programs or offer any of the units of competency listed in this booklet to meet the immediate needs of organisations. Just contact us on:

Phone: 07 4032 2444 Fax: 07 4032 4722
Email: admin@FirstResponseAustralia.com.au



FIRST AID PROGRAMS

NATIONALLY RECOGNISED TRAINING LEADING TO STATEMENTS OF ATTAINMENT

The following programs in First Aid and LVR are nationally recognised.

Participants completing these programs will be able to provide services ranging from basic first aid to advanced first aid.

Our Low Voltage Switchboard Rescue Program is suitable for persons whom may be working with Low Voltage Switchboard Rescue and is required to be updated every 6 months. Additional to Statement of Attainment, we also issue a wallet size card verifying completion of the program and expiry date.

A PROGRAM IN CPR (CARDIO-PULMONARY RESUSCITATION)

Unit of Competency	Code
Perform CPR	HLTCPR201B

A PROGRAM IN FIRST AID

Perform CPR	HLTCPR201B
Apply First Aid	HLTFA301C

A PROGRAM IN LOW VOLTAGE SWITCHBOARD RESCUE

Assess the situation and provide basic care to manage life threatening emergencies (Life Support/CPR)	WEC01A
Undertake Low Voltage Switchboard Rescue	WEC18A

A PROGRAM IN REMOTE AREA FIRST AID

Perform CPR	HLTCPR201B
Apply First Aid	HLTFA301C
Provide First Aid in a Remote Situation	HLTFA302B

A PROGRAM IN ADVANCED FIRST AID

Apply First Aid	HLTFA301C
Apply Advanced First Aid	HLTFA402C



SPECIALTY PROGRAMS

NATIONALLY RECOGNISED TRAINING LEADING TO STATEMENTS OF ATTAINMENT/CERTIFICATE

The following programs/courses in emergency care and first aid are nationally recognised. Many of the units of competency in these courses are incorporated in the Certificate IV in Emergency Medical Response and Certificate III in Occupational Emergency Care and are therefore able to be credited towards those qualifications when successfully completed.

Participants completing these courses/programs will be able to provide services ranging from basic emergency care, to responding to a world wide trend to have public areas and workplaces accessible to first response personnel competent in the use of oxygen and defibrillation equipment, or meeting the requirements for a variety of workplaces within mining, aquatic and aviation industries and in regional and rural communities.

A PROGRAM IN ASTHMA EMERGENCY MANAGEMENT

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A

A PROGRAM IN ANAPHYLAXIS EMERGENCY MANAGEMENT

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A

A PROGRAM IN OXYGEN RESUSCITATION & THERAPY

Assess the situation and provide basic care to manage life threatening emergencies (Life support/CPR)	WEC01A
Select and operate specialist emergency care equipment	WEC02A
Use ancillary resuscitation equipment safely and effectively	WEC03A

A PROGRAM IN DEFIBRILLATION

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A

A PROGRAM IN RESQPOD / CARDIO PUMP

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A

A PROGRAM IN ADVANCED FIRST RESPONDER

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A
Perform CPR	HLTCPR201B
Apply advanced Resuscitation techniques	HLTFA404B



A PROGRAM IN SUPRAGLOTTIC (RESCUE) AIRWAYS

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A

A PROGRAM IN SPINAL INJURY MANAGEMENT

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A

A PROGRAM IN PAIN MANAGEMENT

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A

A PROGRAM IN ISOLATED AREA EMERGENCY CARE

Assess the situation and provide basic care to manage life threatening emergencies (Life support/CPR)	WEC01A
Manage a casualty in an isolated area	WEC17A

A PROGRAM IN AQUATIC EMERGENCY RESPONSE (BASIC LIFESAVING)

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Respond to an aquatic emergency using basic water rescue techniques	SRCAQU003B

A PROGRAM IN AQUATIC EMERGENCY RESPONSE (ADVANCED LIFEGUARDING)

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A
Use ancillary resuscitation equipment safely and effectively	WEC03A
Respond to an aquatic emergency using basic water rescue techniques	SRCAQU003B
Supervise clients at an aquatic facility or environment	SRCAQU006B
Respond to an aquatic emergency using advanced water rescue techniques	SRCAQU007B

A PROGRAM IN INFECTION CONTROL

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Apply principles of emergency care to infection control	WEC14A

A PROGRAM IN CASUALTY ROOM

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Manage a workplace casualty room	WCR01A

CERTIFICATE III IN OCCUPATIONAL EMERGENCY CARE (see following)



CERTIFICATE III IN OCCUPATIONAL EMERGENCY CARE - 30713QLD

Course Outline:

The Certificate III in Occupational Emergency Care consists of 18 units of competency. It aims to provide the participant with a range of knowledge, skills and generic and specific competencies for the provision of required emergency care management to casualties in many environments including aviation, aquatic, marine and remote workplaces.

Competency comprises the specification of the knowledge, values and skills and the application of these cognitive, affective and psychomotor components to the standard of performance required of emergency care personnel and includes:

- performance as an occupational emergency care officer at the endorsed level of competency;
- responding and reacting competently in performing the relevant duties;
- transference of generic competencies to new situations.

It is anticipated that on successful completion of the course, the participant will be competent to perform duties in a manner appropriate to the relevant industries and sectors.

All of the units must be successfully completed for a qualification to be issued. However, participants wishing to undertake only one or some of the units of competency can receive a Statement of Attainment for units successfully completed. A pro-rata costing applies as per unit costs identified in the program.

Candidate Skill Requirements:

The course is open to all personnel working or aspiring to work in the emergency response areas, having the minimum qualifications of year 10 schooling and who hold a current Senior First Aid qualification or equivalent.

Underpinning knowledge and skills to successfully complete units of competency in the course include:

- oral and written communication skills;
- interpersonal skills;
- problem solving skills required to fulfill job roles, including: reading and understanding manuals, reports and medical terminology, clarifying instructions, acknowledging and responding to a wide range of views;
- an ability to relate to persons from differing cultural, social and religious backgrounds performing basic numeric calculations and/or use of computers.

Assessment Pathways:

Participants undertaking this course are entitled to have their prior learning and current competencies recognised. Participants who think that they may already be competent in one or more of the competencies in the course will be given the opportunity to apply for Recognition of Prior Learning (RPL) or Recognition of Current Competencies (RCC). More information regarding RPL can be found in an Induction Kit provided to participants on enrolment.

The assessment of your underpinning knowledge and skill will be undertaken by FRA trainers and assessors who meet, or exceed, the requirements of national standards for Registered Training Organisations.

Assessment may occur through observation, practical demonstrations, reports from workplace supervisors or managers and the successful completion of projects based on:

- service delivery, systems and standards of practice;
- policy, continuous improvement and organisational change;
- leading and developing others and managing resources; and
- advocacy, communication and community linkages.



Participants will have access to the facilities, equipment, training and assessment materials required for training and assessment activities.

Access and Equity:

Access and equity principles are considered and addressed in all aspects of the course including participant access to language, literacy and numeracy tuition as required and flexible delivery options to meet participant and industry needs.

Course Fees:

Fees for scheduled and non-scheduled programs vary and are available upon application. Flexible payment arrangements are available if required. All course materials are included in the course fees. More detailed information including self-assessment for recognition of prior learning will be made available in an Induction Kit upon successful enrolment in the program

Delivery Methods:

Approx. 60 hours pre-course study required (theory)
5 Days face-to-face training

PACKAGING TO GAIN A NATIONAL QUALIFICATION

Core	Aviation 9	Aquatics 9	Casualty Room 9
Stream Core	5	7	8
Elective	4	2	1
Total number of units of competency	18	18	18

Participants need to complete 18 of the units listed below to gain the national qualification.

Unit of Competency	Code
Compulsory Units	
Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Identify and manage bleeding, wounds and eye injuries	WEC05A
Identify, manage and prevent burns and exposure to extremes of temperature	WEC06A
Identify and manage bone, joint, chest, abdominal and pelvic injuries	WEC07A
Identify, manage and prevent bites, stings and poisoning	WEC08A
Administer emergency care to identify and manage acute illness	WEC09A
Perform the role of emergency care personnel within legal and legislative requirements	WEC11A
Apply procedures for injury prevention	WEC12A
Apply principles of emergency care to infection control	WEC14A



Stream Core Aviation Occupational Emergency Care Competencies	
Provide in flight emergency care to manage life threatening emergencies	AEC01A
Provide in flight oxygen resuscitation and therapy	AEC02A
Select and operate in flight specialist emergency care equipment	AEC03A
Manage medical problems related to altitude	AEC04A
Recognise and manage medical conditions in flight	AEC05A

Stream Core: Aquatics Occupational Emergency Care Competencies	
Select and operate specialist emergency care equipment	WEC02A
Identify, manage and prevent poisoning and chemical spills in the workplace	WEC13A
Select and co-ordinate Emergency Services assistance	WEC15A
Respond to an aquatic emergency using basic water rescue techniques	SRCAQU003B
Supervise clients at an aquatic facility or environment	SRCAQU006B
Respond to an aquatic emergency using advanced water rescue techniques	SRCAQU007B
Coordinate lifeguard service at an aquatic facility or environment	SRCAQU017B

Stream Core: Casualty Room Occupational Emergency Care Competencies	
Select and operate specialist emergency care equipment	WEC02A
Use ancillary resuscitation equipment safely and effectively	WEC03A
Prioritise emergency action and manage road accidents	WEC04A
Manage safe and effective lifting and moving of casualties	WEC10A
Identify, manage and prevent poisoning and chemical spills in the workplace	WEC13A
Select and coordinate Emergency Services assistance	WEC15A
Manage a casualty in an isolated area	WEC17A
Manage a workplace casualty room	WRC01A

Elective Units:

Of the following six (6) elective units of competency:

- Participants in the Aviation stream may select any four (4) units
- Participants in the Aquatics stream may select any two (2) units
- Participants in the Casualty Room stream may select any one (1) unit

Prioritise emergency action and manage road accidents	WEC04A
Identify labour in pregnancy and manage child birth	WEC16A
Orientation to emergency medical care	EMT01A
Apply health assessment practice within the emergency medical services system	EMT02A
Undertake initial emergency assessment and comprehensive examination of a casualty and document results	EMT06A
Undertake low voltage switchboard rescue	WEC18A

If you have any queries please do not hesitate to contact the Director or members of staff on (07) 4032 2444 or send your completed enrolment form to:

Director
 First Response Australia
 PO Box 81N
 North Cairns QLD 4870
 Australia



PRE HOSPITAL EMERGENCY CARE PROGRAMS

NATIONALLY RECOGNISED TRAINING LEADING TO STATEMENTS OF ATTAINMENT/CERTIFICATE

The following programs/courses in emergency care and first aid are made up of nationally recognised units of competency. Many of the units in these courses are incorporated in the Certificate IV in Emergency Medical Response and Certificate III in Occupational Emergency Care and therefore are able to be credited towards those qualifications when successfully completed.

Participants completing these courses/programs will be able to provide services ranging from basic emergency care, to pre hospital emergency care management thus meeting the requirements for a variety of workplaces within mining, aquatic and aviation industries and in regional and rural communities. These programs/courses are conducive to the saving of life/s, when emergency services are not within a reasonable response time.

A PROGRAM IN CYANIDE POISONING MANAGEMENT

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Manage cyanide poisoning	EMT17A

A PROGRAM IN ADVANCED AIRWAY MANAGEMENT

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Undertake advanced airway management – Laryngeal mask airway	EMT13A

A PROGRAM IN IV FLUID THERAPY

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Undertake intravenous fluid therapy under medical direction	EMT16A

A PROGRAM IN INTRAOSSEOUS VASCULAR ACCESS

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Select and operate specialist emergency care equipment	WEC02A

A PROGRAM IN WOUND CLOSURE

Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Undertake wound closure and wound management under medical direction	EMT15A



A PROGRAM IN PRE HOSPITAL EMERGENCY RESUSCITATION & TRAUMA

This professional development program delivers the latest advances (innovations) in medical and trauma emergency management including:

- Advanced Airway Management
- Impedance Threshold Device Technology
- Haemorrhage Control
- Intravenous Therapy
- Intraosseous Vascular Access
- Spinal Immobilisation
- Musculoskeletal Immobilisation
- Chemical Splashes & Burns Management
- Wound Care & Closure
- Multi Casualty Incidents

The program is practical based and includes case studies, skill stations and scenarios.

THIS PROGRAM IS ACRRM ACCREDITED

CERTIFICATE IV IN EMERGENCY MEDICAL RESPONSE (see following page)



CERTIFICATE IV IN EMERGENCY MEDICAL RESPONSE 30714QLD

Course Outline:

The Certificate IV in Emergency Medical Response consists of 22 units of competency. It aims to provide the participant with a range of knowledge, skills and generic and specific competencies for the provision of required emergency care management to casualties in many environments including aviation, aquatic, marine and remote workplaces. Competency comprises the specification of the knowledge, values and skills and the application of these cognitive, affective and psychomotor components to the standard of performance required of emergency care personnel and includes:

- Performance as an emergency medical technician, emergency medical responder or occupational emergency care officer at the endorsed level of competency;
- Responding and reacting competently in performing the relevant duties;
- Transference of generic competencies to new situations.

It is anticipated that on successful completion of the course, participants will be competent to perform duties in a manner appropriate to the relevant industries and sectors.

Participants completing this course will be highly regarded for Emergency Medical Technician and equivalent positions within mining, aquatic and aviation industries and in regional and rural communities.

All units must be successfully completed for a qualification to be issued. However, participants wishing to undertake only one or some of the units of competency can receive a Statement of Attainment for units successfully completed. A pro-rata costing applies as per unit costs identified in the program.

Candidate Skill Requirements:

The course is open to all personnel working or aspiring to work in the emergency response areas, having the minimum qualifications of year 10 schooling and who hold a current Senior First Aid qualification or equivalent.

Underpinning knowledge and skills to successfully complete units of competency in the course include:

- oral and written communication skills;
- interpersonal skills;
- problem solving skills required to fulfill job roles, including: reading and understanding manuals, reports and medical terminology, clarifying instructions, acknowledging and responding to a wide range of views;
- an ability to relate to persons from differing cultural, social and religious backgrounds performing basic numeric calculations and/or use of computers.

Assessment Pathways:

Participants undertaking this course are entitled to have their prior learning and current competencies recognised. Participants, who feel they may already be competent in one or more of the competencies in the course, will be given the opportunity to apply for Recognition of Prior Learning (RPL) or Recognition of Current Competencies (RCC). More information regarding RPL can be found in an Induction Kit provided to participants on enrolment.

The assessment of your underpinning knowledge and skill will be undertaken by FRA trainers and assessors who meet, or exceed, the requirements of national standards for Registered Training Organisations.

Assessment may occur through observation, practical demonstrations, reports from workplace supervisors or managers and the successful completion of projects based on:

- Service delivery, systems and standards of practice;
- Policy, continuous improvement and organisational change;
- Leading and developing others and managing resources; and



- Advocacy, communication and community linkages.

Participants will have access to the facilities, equipment, training and assessment materials required for training and assessment activities.

Access and Equity:

Access and equity principles are considered and addressed in all aspects of the course including participant access to language, literacy and numeracy tuition as required and flexible delivery options to meet participant and industry needs.

Course Fees:

Fees for scheduled and non-scheduled programs vary and are available upon application. Flexible payment arrangements are available if required. All course materials are included in the course fees. More detailed information including self-assessment for recognition of prior learning will be made available in an Induction Kit upon successful enrolment in the program.

Delivery Methods:

Approx. 100 hours pre-course study required (theory)
11 Days face-to-face training

See following page for units required.



UNITS REQUIRED

Compulsory units of competency	19
Elective units of competency	3
Total number of units of competency	22

Participants need to show competence in the 22 units listed below to gain the national qualification.

Unit of Competency	Code
Core Units	
Assess the situation and provide basic care to manage life threatening emergencies	WEC01A
Prioritise emergency action and manage road accidents	WEC04A
Identify and manage bleeding, wounds and eye injuries	WEC05A
Identify, manage and prevent burns and exposure to extremes of temperature	WEC06A
Identify and manage bone, joint, chest, abdominal and pelvic injuries	WEC07A
Identify, manage and prevent bites, stings and poisoning	WEC08A
Administer emergency care to identify and manage acute illness	WEC09A
Orientation to emergency medical care	EMT01A
Apply health assessment practice within the emergency medical services system	EMT02A
Assess and administer emergency medical care to casualties	EMT03A
Move and lift casualties	EMT04A
Manage and maintain an airway and provide oxygen resuscitation and therapy	EMT05A
Undertake initial assessment and comprehensive examination of a casualty and document results	EMT06A
Assist with the self administration of medications	EMT07A
Manage respiratory, cardio-vascular, diabetic, altered mental state and allergic emergencies	EMT08A
Identify and manage poisoning and overdose emergencies	EMT09A
Prevent, identify and manage environmental emergencies	EMT10A
Recognise and manage bleeding, shock and soft tissue injuries	EMT11A
Recognise and manage musculo-skeletal, head and spinal injuries	EMT12A

Elective Units:

Undertake advanced airway management	EMT13A
Undertake intravenous Fluid Therapy under medical direction	EMT16A
Manage multiply casualty incidents using triage	EMT18A
Select and operate specialist emergency care equipment (Intraosseous Vascular Access)	WEC02A

Optional Extra Elective Units:

Undertake wound closure and wound management under medical direction	EMT15A
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GENERAL INFORMATION

The demand for our courses/programs are increasing as industries and communities, particularly those located in regional and rural areas relatively isolated from professional health care providers, become more aware of the capacity of trained and competent staff and management to save lives and minimise long term injury resulting from accidents and other emergencies in their environments.

Student Hand Book

Our student handbook is available on our web site as well as in hard copy format. Please ensure you make yourself familiar with the information supplied within which covers; roles and responsibilities; code of conduct, etc.

Fees

Fees for scheduled and non-scheduled programs vary and are available upon application. Flexible payment arrangements are available if required.

Application Information

If you are interested in any of these courses/programs please do not hesitate to contact First Response Australia for course schedules on (07) 4032-2444 or email admin@FirstResponseAustralia.com.au.



ENROLMENT FORM

(PLEASE RETURN COMPLETED FORM TO: DIRECTOR, FIRST RESPONSE AUSTRALIA, PO BOX 81N NORTH CAIRNS QLD 4870)

COURSE/PROGRAM NAME:

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/> Dr
Surname:		Given Name:		
<input type="checkbox"/> Male	<input type="checkbox"/> Female	Date of Birth:		
Home Address:				
Suburb:		Postcode:	Phone:	
Postal Address: <i>(leave blank if same as Home Address)</i>				
Suburb:		Postcode:	Phone:	
Email:				
Emergency Contact:			Phone:	
Employer's Name & Address:				
Suburb:		Postcode:	Phone:	

EDUCATIONAL BACKGROUND:
Are you still at school? <input type="checkbox"/> Yes <input type="checkbox"/> No
What is your highest completed school level?
Year 12 <input type="checkbox"/> Year 11 <input type="checkbox"/> Year 10 <input type="checkbox"/>
Higher education <i>(Please specify):</i>
.....
.....



LABOUR FORCE STATUS: *(Please tick which best describes your current employment status)*

- | | |
|---|---|
| <input type="checkbox"/> Full-time employee | <input type="checkbox"/> Part-time employee |
| <input type="checkbox"/> Self employed | <input type="checkbox"/> Casual |
| <input type="checkbox"/> Employer | <input type="checkbox"/> Volunteer |
| <input type="checkbox"/> Unemployed | <input type="checkbox"/> Unpaid family worker |

PLACE OF BIRTH:

Were you born in Australia? Yes No

If no which country were you born in?

Are you of Aboriginal or Torres Strait origin? Yes No

MEDICAL CONDITION/DISABILITY:

Do you consider yourself to have a permanent and significant disability?

- Yes No

If yes, then tick any applicable box/boxes.

Visual/sight/seeing Hearing Physical

Other:

Do you require special assistance because of the disability? Yes No

If yes, please specify

.....

I hereby certify that the particulars herein are correct.

STUDENT SIGNATURE: **Date:**

Following registration, you will receive additional information relevant to you as a participant in First Response Australia's continuing education and professional development programs, including course times and venue.